

**Student Nurses Association
Of
The Trained Nurses' Association of India
Headquarters Office: L-17, Florence Nightingale Lane,
Green Park, New Delhi-110016.
Phone Nos. 26566665, 26966873 Telefax: 91-011-26858304
Email :tnai 2003@yahoo.com, sna@tnaionline.org
Website: www.tnaionline.org**

Ref. No. SNA Circular /304

September 12, 2017

To,

All the State SNA Advisors and SNA Unit Advisors

Dear SNA Members,

Greetings from TNAI Headquarters to the Student Nurses and Teachers!

As you may be aware, this year the XXVII SNA Biennial Conference is being hosted by the Andhra Pradesh State Branch of TNAI from **November 29th to December 3rd, 2017.**

- | | | |
|-------------------|---|--|
| November 29, 2017 | : | Pre-Conference meetings (EC/Council meetings) |
| November 30, 2017 | : | EC/Council meetings continue, SNA General Committee meeting, ANM students meeting, Poster competitions, Sports (start at 7.00 am), on the spot painting, Floor decoration, Essay competitions. |
| December 1, 2017 | : | Inauguration of the Conference |
| December 2, 2017 | : | Valedictory |
| December 3, 2017 | : | Sight-seeing |

The theme of the Conference is: "Empowering Nurses through Advanced Technology".

1. Meetings

i) The SNA General Committee Meeting will be held on November 30th, 2017.

The following members will attend this meeting:

- a) President of TNAI or one of the Vice Presidents if the President wishes to delegate this responsibility
- b) Vice-Presidents of SNA State branches
- c) Hony. Treasurer of TNAI
- d) National SNA Advisor who must be a Life member of TNAI
- e) State branch SNA Advisors
- f) Secretaries of the SNA State branches
- g) Secretary-General, TNAI

ii) The SNA General Body Meeting will be held on December 1st, 2017

The following members will attend this meeting:

- a) State SNA Advisor,
- b) State Vice President

- c) State Secretary
- d) Unit SNA Advisor,
- e) Unit Vice President
- f) Unit Secretary,
- g) Students taking part in various competitions and educational, Plenary Sessions.

No proxies are permitted for attending SNA General Committee meetings/General body meetings.

Note: *The representative nominated from the Unit (or) State should be able to take part in all discussions and meetings. She/he should be well informed of the unit activities to present a clear and concise report and give back the Conference report to the Branch/Unit on return. The representatives (delegates) should be thoroughly conversant with the SNA Rules & Regulations and Byelaws, etc., to be able to contribute to the transactions. An updated print version (2015) of **SNA Rules & Regulations and Byelaws** is available with TNAI Headquarters at Rs.20 per copy plus postal charges. Units who do not have it should obtain a copy of the same at the earliest.*

2. TA/DA payment to State SNA Office Bearers By TNAI Headquarters.

i) State SNA Advisors

- 2nd Class AC Travel to & fro (Rail Fare), Rs.200/- Local Transportation (Lump sum) and DA Rs.500 per day for three days (for 1 day SNA meeting on November 30, 2017 and 2 Conference days i.e. 1 & 2 December, 2017).
- Travel fare, Local Transportation and DA will be paid by the TNAI Hqrs by producing Tickets and bills at the time of Conference.

ii) State SNA Vice President and Secretary

Sleeper Class to & fro Travel (Rail Fare), Local Transportation (lump sum) for Rs.200/-.

iii) ANM Student Representatives

- Sleeper Class Travel to & fro (Rail Fare) and Local Transportation (lump sum) for Rs.200/-
- Note: A separate meeting will be conducted for ANM students.

While nominating the ANM student representatives please note the following:

- a. The State Branch Office bearers are requested to nominate two ANM students from their State as representatives to attend the programmes.
- b. The ANM Training Centre **should be registered with SNA Unit of TNAI and SNA Subscription paid up to date.** SNA Unit should help the ANMs to prepare the issues related to their training for discussion during the Conference.
- c. Travel fare, Local Transportation will be paid **by** the TNAI Hqrs by producing Tickets and bills.

- d. Conference registration fee as well as boarding & lodging expenses will be borne by the **respective States Branches**

3. Participation of SNA Delegates in SNA National Biennial Conference

Conference registration fee, competition registration, and boarding & lodging expenses will be borne by the respective States Branches/ SNA units / individuals.

Except Poster Presentation, all other competitions such as Floor Decoration, Essay, Quiz, Debate, On-the-spot Painting, Sports & Personality Contests are organised jointly for all the Nursing students. (ANM/GNM and B.Sc [N]).

Information about the Conference (including the Registration Form) will be published in the September, October, November 2017 issues of *The Nursing Journal of India*, *TNAI Bulletin* and also uploaded in TNAI website (www.tnaionline.org) from time to time.

Charges	Executive Committee & Council Members (Rs.)	TNAI Members(Rs.)	SNA Members (Rs.)	Non TNAI Members
Registration Fee	Rs. 600/-	Rs. 600/-	Rs. 400/-	Rs.700/-
Boarding,Lodging and Transport (Per Day)	1. Single room- Rs.3000/-per day/per person 2. Double sharing Rs.2200/- per day/ per person	Double sharing Rs.1500/- per day/per person	Double sharing Rs.1100/- per day/per student	Double sharing Rs.1500/- per day/per person
Late Registration fee	Rs.700/-	Rs.700/-	Rs.500/-	Rs.700/-
Sight Seeing	To be announced later on payment			

NOTE: HOTEL DETAILS WILL BE PRODUCED FOR ONLINE BOOKING

The fee are payable in advance and should be sent by Demand Draft/NEFT/ECS drawn in favour of XXVII SNA Biennial Conference 2017, Name of the Bank : State Bank of India, G.G.H Branch, Guntur, Andhra Pradesh, Ac/No:37045936840, IFSC:SBIN0010278, please confirm by e-mail after payment to snabiennial2017@gmail.com, alongwith duly filled in Registration form. It is to be sent to the Conference Registration Chairperson latest by **November 15, 2017**. after which late Registration Fee will be charged.

NOTE: After submitting the fee paid through NEFT you are required to provide the UTR number to the above email id.

The Registration Form alongwith the payments to be sent to **Mrs. V. Jhansi Lakshmi Bai, Chairperson, Registration Committee, NT Gr II, Government College of Nursing Guntur, Andhra Pradesh (Mobile No.09912647895, 09985679850, e-mail ID :snabiennial2017@gmail.com)**

4. SNA Competitions

1. The Scientific Paper Presentation will be based on the Conference theme.
2. Debate on "Power conflict and Challenges in Empowerment of Nurses"
3. Quiz competition on various Nursing subjects including General Knowledge.
4. Essay Competition
5. Poster Presentation
6. On-the-Spot Painting
7. Floor Decoration (Rangoli)
8. Sports: The events are: 100 Meters Race/ Discus throw and Javelin throw.
9. Personality Development Competitions (Mr. SNA and Miss SNA)
10. Biennial SNA Diary Evaluation 2017 will be based on (2015 & 2016)
11. Talent Night

Criteria for the Competitions

- 1. Scientific Paper Presentation:** The Scientific Paper Presentation will be made by the Student Nurses on the Conference theme (details are already published in NJI and TNAI Bulliten)
- 2. Debate:** "Power Conflict Challenges the Empowerment of Nurses". Two participants (one to 'support' and one another to 'oppose') will be allowed from each State which may be either in Hindi or English. Time allotted will be 5 minutes (First bell at 4 minutes and Final bell at 5 minutes).
- 3. Quiz Competition:** Quiz competition on various Nursing subjects including General Knowledge.

General Rules

- (i) Direct questions will get 10 marks.
- (ii) Pass on questions will get 5 marks.
- (iii) Direct questions will have 30 seconds for answering and no extra time will be allowed for pass on questions.
- (iv) First answer from each team will be entertained.
- (v) Scorer will ensure that score will be displayed on a board.
- (vi) The decision of the Quiz masters at the National level will be the final.

Six Teams/ 3 members per team

Rounds

- a. Preliminary Round for all – 25 MCQ questions
- b. 30 minutes will be given – Put tick mark () against correct answer.
- c. On the basis of the result, top 6 teams will be selected.

Round One (Passing round) – General Round

- a. Current affair round
- b. Sports round Cinema round
- c. Literature round

Round Two (Passing round)

- a. Audio Round – One audio for each team
- b. Audio related to medical / nursing conditions

Round Three (Non-passing round) – Subject round

Five (5) questions per team

Subjects :-

- a. Medical surgical Nursing
- b. Child Health Nursing

- c. OBG Nursing
- d. Mental Health Nursing
- e. Community Health Nursing

Round Four (Passing round) – Visual Round

One question per team

Round Five (Non Passing round) – Rapid Fire Round

Ten questions per team (Max 1 minute for 10 questions)

- 4. Essay Competition:** Only one individual entry either in Hindi or English will be permitted from each State. The topic will be given just before the commencement of the competition. Words limit is 1000. Candidate can write in Hindi or English. Evaluation is done by 3 experts. Time allotted will be one hour.

Criteria for Evaluation: Introduction; Relevance to the Topic; Organization of the content (Grammar, Language, Vocabulary, Spelling); Use of Examples and Current Trends; Implications; Conclusion.

5. Poster Presentation

The criteria for Poster Presentation

Size: Standard size (22"x26") approx. for both individual and group poster presentation.

Topics: Ideas depicted in the poster should be relevant to the topics given above. Lettering and design of the poster should be bold and big enough to be seen from a distance.

Clarity: For bringing clarity of the poster, restrict yourself to one idea relevant to the topic.

Layout of pictures in the poster must be properly balanced to give a correct sense of proportion.

No Extra fixing of clippings/cuttings or any other form on the poster. The poster should depict originality and innovative ideas.

Topics for Poster Presentation

S.No	Category Code	Section	Topic	Mode of Presentation	Award
1.	001	MCH Section	Dehydration in Children: ANMs Responsibilities	Poster	Sr. Elizabeth Shield
2.	002	Midwifery	Promotion of Institutional deliveries	Poster	Ms H. Chabook Shield
3.	003	Anatomy and Physiology	Structure of Eye	Poster	Indira Dorabji cup
4.	004	First Aid & Basic Nursing Procedures	First Aid Management in Poisoning	Poster	Dufferin cup-1
5.	005	Medical & Surgical Nursing	Organ Donation : Nurses' Responsibilities	Poster	Ms Edith Paul Shield
6.	006	Paediatric Nursing	Neonatal Resuscitation	Poster	Dufferin cup-4

7.	007	Psychiatric Nursing	Primary Prevention	Poster	Pramda Bajaj Shield
8.	008	Community Nursing	Bioterrorism Preparedness	Poster	General Chakravarty cup
9.	009	Obstetrical Nursing	Monitoring fetal well being	Poster	Dettol Shield (1 st Prize) Mac Naughton Lamp (2 nd Prize)
10.	010	SNA Activities in India	SNA: Preparing Future Leaders	Poster	Ms. Adranvala Shield
11.	011	History & Trends in Nursing in India	Trends in Nursing Documentation	Poster	

Note:

Section 1-2 are for ANM students / MPH (F) students.

Section 3-9 are for GNM/B.Sc Nursing Students.

Section 10-11 are for all categories (ANM/GNM/BSc) Nursing students.

6. On-the-Spot Painting: The topic will be announced just before the competition.

Only one individual entry will be permitted from each State. Participants should bring their own painting materials, the organisers will provide only the paper. No Mechanical devices, e.g. use of stencils, etc. will be permitted. Time allotted will be **One Hour**.

7. Floor Decoration (Rangoli): The size is 3x3 feet. Participants will bring their own material. No mechanical devices e.g., use of stencils etc. will be allowed. Theme/Topic will be given on the spot. Only one individual entry will be permitted from each State. Time allotted for Rangoli will be **Two Hours**.

8. Sports: The events are: 100 Meters Race/ Discus throw and Javelin throw. Competitions for these events will be held separately **for male and female contestants**. The entries selected at the state level are to be sent by the State SNA Advisor to the TNAI Headquarters for national level competition.

9. Personality Development Competitions: As per the Minute No.SNA/G.C./37/2007/5 (ii) **Mr. and Ms. SNA** Beauty Pageant Competition has been renamed as Personality Contest. The best entries (one female and one male) selected at the state level are to be sent by the State SNA Advisor to the TNAI Headquarters for national level competition.

Criteria for Miss SNA & Mr. SNA Competition

Contestants will be judged for the following:

For Girls:

FIRST ROUND (5 marks)

- Self introduction in Sari: General appearance, presentation, walk, facial expression etc.

SECOND ROUND (5 marks)

- Grooming: Any Indian dress (no western influence), hair style, make-up, tidiness, presentation or carrying herself !

Best 10 contestants will be selected

THIRD ROUND (Question Round) (5 marks)

- Intelligence and confidence.

Best 5 contestants will be selected

FOURTH ROUND (5 marks)

- One common question in writing (Time limit 1 minute)

3(first, second and third) contestants will be selected

For Boys:

FIRST ROUND (5 marks)

- Self introduction in: Pant , Shirt and Tie : General appearance, Presentation, Facial expression, walk etc.

SECOND ROUND (5 marks)

- Grooming: (Any Indian dress), hair style, tidyness etc.

Best 10 contestants will be selected

THIRD ROUND (Question Round) (5 marks)

- Intelligence and confidence.

Best 5 contestants will be selected

FOURTH ROUND (5 marks)

- One common question in writing (Time limit 1 minute)

3 (first, second and third) contestants will be selected

10. Biennial SNA Diary Evaluation for (2015 & 2016) details are already published in NJI, TNAI Bulletin and TNAI website.

11. Talent Night: Each State will be given one item for presentation at the national level. Only one best folk (or) classical dance either individual or group (not more than 8 members) from each State will be accepted for competition at the national level. Time: **3 Minutes** for Classical and **7 minutes** for Folk Dance.

EXHIBITION REGISTRATION FORM (Poster Presentation)

Topic of the Poster: _____

Category Code: _____ Section Code: _____

Name of the Student Artist(s) (In Capital Letters): _____

Course & Year of Study _____

SNA Unit Address & State: _____

Last SNA Unit Subscription Paid on: _____

TNAI Receipt No. _____ Date _____

Entry Fee: Rs.25/- (individual entry) _____ Rs.50/- (group entry) _____ sent by
D.D. (tick (√) as applicable)

Date: _____ Receipt No.: _____

CERTIFICATE OF RECOMMENDATION

This is to certify that the above mentioned exhibit is a bonafide work of the student (s) who is/are member(s) of the above SNA Unit and have paid their subscription for the year 2016-2017.

The exhibit was contested at the State level competition and selected for display at the National level. To the best of my knowledge this exhibit will be displayed for the first time at the National level.

Student(s) Signature
SNA Advisor)

(Seal and Signature of the State

RULES FOR ENTRY

1. No Exhibition form will be entertained after October 31, 2017.
2. All the exhibits are to be registered. Registration fee is Rs.25/- (individual entry) and Rs.50/- for (group entry) per exhibit. The money should be sent by D.D. payable at the Trained Nurses' Association of India, L-17, Florence Nightingale Lane, Green Park, New Delhi - 110016. Use separate form for each entry.
3. Name of the exhibitor and the SNA Unit should not appear on the exhibit.
4. **Each exhibit must be accompanied by a card bearing: (i) Name of Exhibitor; (ii) Name of SNA Unit; (iii) Topic of the Exhibit; (iv) Category & Section; (v) Size of the exhibit should be strictly adhered to or else exhibit may be disqualified for competition. The size for both individual and group poster presentation will be same i.e. one standard size poster 22" x 26" inches approx.**
5. Completed form(s) (with signature of the State SNA Advisor) alongwith entry fee to be sent to the TNAI, L-17, Florence Nightingale Lane, Green Park, New Delhi - 110016. Entry fee payable to the Trained Nurses' Association of India.
6. For each poster presentation only one entry, either individual or group will be allowed from each State.
7. Group entry should not have more than three students.

NOTE: In any group item, each contestant should give his/her name & address in the entry form, for issuing merit certificates.

COMPETITION REGISTRATION FORM

Competition item (s):

Please Tick (✓)

1. On-the-Spot Painting { }
2. Floor Decoration { }
3. Debate (English/Hindi) { }
4. Eassy Competition (English/Hindi) { }
5. Quiz Competition { }
6. Personality Contest (Mr.SNA & Miss.SNA) { }
7. Sports: 100m Race { } (Male/Female), Discuss Throw { } (Male/Female)
&
Javeline Throw { } (Male/Female).
8. Talent Night { }

PHOTO

Participant(s) has/ have competed at State level: Yes/No. Tick (✓) as applicable)

Name of Individual Participant _____

Names of Group Participants _____

Name and Address of the SNA Unit: _____

SNA Unit Subscription Fee Paid on _____ TNAI Receipt
No. _____

Entry Fee: Rs.25/- (individual entry) _____ and Rs.50/- (group entry) _____

Sent by D.D. Tick () as applicable)

Date _____ Receipt No. _____

RECOMMENDATION

This is to certify that the above stated competition item(s) has/have been competed at the State level and qualified for entering at the National level competition. The competitor(s) is/are from SNA Unit which has paid subscription for 2016-2017.

Student(s) Signature
Advisor)

(Seal and Signature of the State SNA

RULES OF ENTRY FOR THE COMPETITION

1. Every institution should have SNA units and paid the subscription fee for the period of 2016-2017.
2. All entries must have competed at the State level. Only one entry from each State/UT should be sent for the National competition.
3. In Debate and Essay competition, only one entry either in English or Hindi will be allowed from each State.
4. In any group item, only three participants will not be permitted to participate from each State.
5. Entry fee for Individual entry is Rs.25/- and Rs.50/- for group entry. The money to be sent through Demand Draft in favour of the Trained Nurses' Association of India payable at New Delhi.
6. For group dance not more than eight members.
7. Last date of receiving the duly filled form is October 31, 2017.
8. One form for each item (group or individual).
9. Completed form(s) (with signature of the Participants and State SNA Advisor) along with entry fee to be sent to the Dy. Secretary-General-cum-SNA Advisor, L-17, Florence Nightingale Lane, Green Park, New Delhi - 110016.

NOTE: In any group item, each contestant should give his/her name & address in the entry form, for issuing merit certificates.

5. Agenda Items

All the State SNA Advisors are requested to send the agenda items to the National SNA Advisor after discussing with the Branch President and Secretary. The agenda items should have only issues of national level. State SNA Advisors who are sending agenda items should be present during the General Committee meeting with adequate information related to the agenda items. Otherwise the agenda will not be discussed at the meeting. The Agenda items from the State SNA Advisors should reach TNAI Headquarters by October 31, 2017.

6. SNA Biennial Reports on Electronic media

Each Branch is expected to present the State SNA Biennial Report during the Business Session. The Branch report should be presented briefly through power point presentation; every state shall be given 5 minutes to present the report. Soft

copy and hard copy of the report to be sent to TNAI Headquarters by **October 31, 2017**.

Note: The branches who send the **State SNA Biennial report to the Headquarters are only allowed to present State Branch report** during the Conference.

State SNA Biennial Best Performance Award

The SNA State performance is also evaluated at the national level for selecting the Best SNA Branch. State SNA Biennial Best Performance Award is given based on the State SNA Biennial Report. In this regard we would be sending a specific **proforma**, which is to be duly filled in along with agenda items and send back to the TNAI Headquarters by **October 31, 2017**.

7. SNA Unit Obtaining Maximum Prizes at the Biennial Conference

This award is given to the SNA Unit, which receives the maximum number of prizes for the various competitions held during the SNA Conference.

a. Group Items

- First Prize: 10 Points
- Second Prize: 7 Points
- Third Prize: 5 Points
- Consolation Prize

b. Individual Items

- First Prize: 5 Points
- Second Prize: 3 Points
- Third Prize: 1 Point
- Consolation Prize

The unit receiving the maximum number of points will be considered as a winner.

8. Executive / Council decisions Minute No. EC/CL/2016/6

1. The Student Nurses those who paid the SNA Subscription fees are only eligible to get SNA to TNAI membership fee concession i.e. they required to pay only Rs. 2200/-. For Schools/Colleges not having SNA unit and not paying the SNA Subscription fee, the SNA to TNAI membership fee is Rs. 3600/-.
2. In order to participate in the State level SNA Conference the respective schools and colleges should have a SNA unit and the SNA Subscription fee to be paid regularly at the National level.
3. To avail SNA/TNAI scholarship the respective schools and colleges of nursing should have active SNA unit.

Please note that SNA units who have not paid subscription (of the current year) remain lapsed. These lapsed SNA Units cannot participate at the National SNA Conference. Therefore, State SNA Advisors, Principals, faculties and SNA Unit Advisors are requested to do the needful at the earliest.

The New SNA to TNAI Membership Plan is applicable from 2016-2017 academic year onwards.

a) B.Sc. (N) and GNM Nursing Students

The new membership plan has been accepted by 400 SNA units i.e. a student opting for the new Membership Plan has to pay just a lump sum Rs. 2000/- at the time of admission (inclusive of SNA subscription for 4 years,

Scholarship Fund and SNA to TNAI Membership fee) and he/she shall become a full TNAI Member once after their completion of the course.

Old membership plan (for 2nd year, 3rd year, 4th year students)

- b) The ANM students are required to pay Rs. 1000/- at the time of admission inclusive of SNA subscription for 2 years, scholarship fund and SNA to Associate membership of TNAI.
- c) Old membership plan.

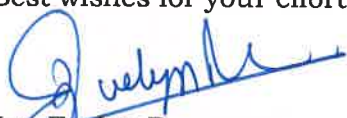
Under the existing rules, at the time of becoming SNA member the student pay Rs.150/- per year plus Rs. 50/- (towards Scholarship Fund) for 1st year, and Rs. 150/- yearly for II, III, and IV years. Again, after completion of the course he /she is required to pay the TNAI Membership fee of Rs. 2200/- to become SNA to TNAI member.

The Institutions are free to choose either of the membership plans.

The last day for receiving the subscription fee for this academic year (2017 - 2018) is 31 December 2017. We urge all the units to enroll the students to become a member of SNA.

We look forward to meet each one of you at the Conference organized at Guntur, Andhra Pradesh.

Best wishes for your efforts in the forthcoming SNA Conference!



Mrs. Evelyn P. Kannan
Secretary-General, TNAI